



Dane County Regional Airport Holiday Tunes In (*and Around*) The Terminal 2020 Video and Audio Performance Submission Guidelines

Thank you for helping us continue our annual tradition of Holiday Tunes In The Terminal this year! We are disappointed we can't have our usual lineup of in-person performances in 2020 due to COVID-19, but we are extremely pleased to be able to present your music virtually! So, for this year, we are calling the event "Holiday Tunes In (*and around*) The Terminal". We will be putting together a playlist that includes all of the groups submitting a video or audio of their performance of a song that will be played in the terminal, and featured on the Dane County Regional Airport's social media.

In order to help us do so, here are some guidelines to use in putting together your submission, which is due to be submitted **NO LATER THAN December 9, 2020**.

Video

You may record your performance using your smartphone, a video camera or other high-quality device. If you use Zoom to record your group, send the file recorded from Zoom.

File type: mp4; and/or, if using a video camera, 1920x1080 30 frames per second

Audio

You may record your performance from a smart phone or other recording device

File type: .wav preferred; if mp3, please record using a high bit rate of 160K or higher (settings may be available in your device to help you set up proper bit rate)

Other information to include with your file:

Please name your file the name of your group and the name of the song, for example: ABC Middle School_Jingle Bells

Recording tips:

Be sure that for video, any light source is coming from the front of your performers, not the back or else they will be in shadow.

For audio, please be sure that you minimize outside or environmental noise, including wind or traffic, if recording outdoors

Have fun and smile! It will come through in your performance.

Where to deliver final files: Files will need to be submitted by December 9, 2020. Once you're ready to submit your recording(s), send us an e-mail, and we'll share a link to a Dropbox folder for you to upload your content to. If you are not able to upload, or have difficulties, please contact: Michael Riechers at Riechers.Michael@msnairport.com.

DEADLINE FOR FILES TO BE RECEIVED: Please submit files no later than December 9, 2020.

